

STUDENT LEAVING CURRENT ADVISOR LAB

Student Name: _____ G-Year: _____ Program: _____

Current Advisor: _____ Last Day in Lab: _____

Reason for leaving lab: _____

Note to Students and Rotation Advisor: *Students can rotate only in labs with faculty who can fully support them as a dissertation student. Length of rotation should be a maximum of six weeks in duration. Dissertation advisor support should start immediately following the end of the rotation. In all cases students would need to identify a lab and resume dissertation work within three months. Students who fail to do so maybe placed on administrative leave or asked to withdraw from the program.*

FIRST PROPOSED ROTATION

Rotation Advisor (Print Name): _____

Start Date: _____ End Date: _____

I am prepared to support this student should the rotation be successful.

Rotation Advisor *Signature:* _____ *Date:* _____

SECOND PROPOSED ROTATION, IF NECESSARY

Rotation Advisor (Print Name): _____

Start Date: _____ End Date: _____

I am prepared to support this student should the rotation be successful.

Rotation Advisor *Signature:* _____ *Date:* _____

Student *Signature:* _____ *Date:* _____

Program Administrator *Signature:* _____ *Date:* _____

Program Head *Signature:* _____ *Date:* _____

DMS Director of Academic Administration *Signature:* _____ *Date:* _____
(Students must schedule a meeting with Director of Academic Admin.)

FOR DMS FINANCIAL OFFICE USE ONLY

DMS Financial Office confirms funding change date of _____ with Current Advisor Date: _____

DMS Financial Office notified First Rotation Advisor of financial obligations should they accept student into lab after rotation

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Comments: _____