STUDENT LEAVING CURRENT ADVISOR LAB

Student Name: ____________________________  G-Year: _____  Program: ________________

Current Advisor: ___________________________  Last Day in Lab: ________________

Reason for leaving lab: _______________________________________________________

Note to Students and Rotation Advisor: Students can rotate only in labs with faculty who can fully support them as a dissertation student. Length of rotation should be a maximum of six weeks in duration. Dissertation advisor support should start immediately following the end of the rotation. In all cases students would need to identify a lab and resume dissertation work within three months. Students who fail to do so maybe placed on administrative leave or asked to withdraw from the program.

FIRST PROPOSED ROTATION

Rotation Advisor (Print Name): ____________________________

Start Date: ____________________________  End Date: ____________________________

I am prepared to support this student should the rotation be successful.

Rotation Advisor  Signature: ____________________________  Date: _____

SECOND PROPOSED ROTATION, IF NECESSARY

Rotation Advisor (Print Name): ____________________________

Start Date: ____________________________  End Date: ____________________________

I am prepared to support this student should the rotation be successful.

Rotation Advisor  Signature: ____________________________  Date: _____

☐ Student  Signature: ____________________________  Date: _____

☐ Program Administrator  Signature: ____________________________  Date: _____

☐ Program Head  Signature: ____________________________  Date: _____

☐ DMS Director of Academic Administration  Signature: ____________________________  Date: _____

(Students must schedule a meeting with Director of Academic Admin.)

FOR DMS FINANCIAL OFFICE USE ONLY

☐ DMS Financial Office confirms funding change date of _______________ with Current Advisor  Date: _______________

☐ DMS Financial Office notified First Rotation Advisor of financial obligations should they accept student into lab after rotation

Comments: ____________________________